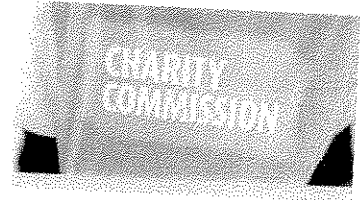


**Annual Return 2008  
(Online)**



**ALEXANDRA PARK AND PALACE**

**Charity Number: 281991**

**Submission Deadline 31 January 2009**

Some of the information you give in this form will become publicly available on the Register of Charities in accordance with the Charities Act 1993, as amended by the Charities Act 2006. These fields are marked - P

This form shows the information you have entered through the Annual Return 2008 Online.

**This Annual Return is DRAFT and has not been submitted**

**PART A - Charity Information**

**A1 - FINANCIAL YEAR**

This Annual Return should be completed for financial years ending on or after 1<sup>st</sup> January 2008.

Financial year start - P:	01 April 2007
Financial year end - P:	31 March 2008
Next financial year end:	31 March 2009

**A2 - INCOME AND EXPENDITURE**

This shows your charity's income and expenditure for the financial year shown at A1. PLEASE NOTE THESE FIGURES ARE ROUNDED TO THE NEAREST POUND.

Income - P:	£2,665,636
Expenditure - P:	£5,626,334

### A3 - CHARITY CONTACT

The contact details for your charity are printed below.

Your current contact is an: Individual

Title:	MR
Personal Names:	DAVID ANDREW
Family Name:	LOUDFOOT
Suffix:	
Preferred Name - P:	MR DAVID ANDREW LOUDFOOT
Date of Birth:	04 May 1963
Telephone - P:	0208 365 4145
Mobile:	
Your contact details as shown on the Register of Charities are - P:	MR DAVID ANDREW LOUDFOOT ALEXANDRA PALACE ALEXANDRA PALACE LONDON N22 7AY

### A4 - EMAIL FOR CHARITY COMMISSION USE

This is an address that will only be used by the Commission for contacting the charity, for example when issuing a password for our online services or for mailing reminders.

Your current email address for Commission use: david.loudfoot@appct.org

### A5 - EMAIL FOR PUBLIC DISPLAY

This is a public address that will be displayed on the Register of Charities.

Your current public email address - P: management@appct.org

### A6 - CHARITY WEBSITE

If the charity has its own website and we hold the address, a hyperlink will be available for the public to access the site from the charity's entry on the Register of Charities.

Your current charity website - P: www.alexandrapalace.com

### A7 & A8 - CURRENT AND NEW INDIVIDUAL TRUSTEES

Printed below is the list of trustees who are individuals that we currently hold for your charity. The information supplied reflects the trustee body when the form is completed.

Please note, the addresses given should be the trustees' home address rather than a work or the charity address. Please ensure that we have a complete set of details for each trustee.

The names of any trustees with an incomplete set of details will not be recorded on our Register of Charities.

We publish only the names of trustee on the Register. We do not make other personal details publicly available. The Commission may email trustees who have given us a personal email address with important updates about trusteeship from time to time. Your charity has told us that their trustees **wish to receive these updates**.

**Trustee 1**

Title:  
Personal Names: MS  
Family Name: SHEILA  
Suffix: PEACOCK  
Preferred Name - P:  
Date of Birth:  
Address: T.B.C

Post Code:  
Telephone:  
Email:  
Chair of the Charity - P:

**Trustee 2**

Title:  
Personal Names: MR  
Family Name: PATRICK  
Suffix: EGAN  
Preferred Name - P:  
Date of Birth:  
Address: T.B.C

Post Code:  
Telephone:  
Email:  
Chair of the Charity - P:

**Trustee 3**

Title:  
Personal Names: MR  
Family Name: ROBERT  
Suffix: HARE  
Preferred Name - P:  
Date of Birth:  
Address: T.B.C

Post Code:  
Telephone:  
Email:  
Chair of the Charity - P:

**Trustee 4**

Title:  
Personal Names:  
Family Name:  
Suffix:  
Preferred Name - P:  
Date of Birth:  
Address:

MR  
JOHN  
OAKES

T. B. C

Post Code:  
Telephone:  
Email:  
Chair of the Charity - P:

**Trustee 5**

Title:  
Personal Names:  
Family Name:  
Suffix:  
Preferred Name - P:  
Date of Birth:  
Address:

MS  
DILEK  
DOGUS

T. B. C

Post Code:  
Telephone:  
Email:  
Chair of the Charity - P:

**Trustee 6**

Title:  
Personal Names:  
Family Name:  
Suffix:  
Preferred Name - P:  
Date of Birth:  
Address:

MR  
ALAN  
STANTON

T. B. C

Post Code:  
Telephone:  
Email:  
Chair of the Charity - P:

**A9 - CORPORATE TRUSTEE**

Your charity has no corporate trustees.

**A10 - AREA OF OPERATION IN ENGLAND AND WALES**

Shown below is the area in England and Wales that we currently hold for your charity - P.

1 Throughout Greater London

## A11 - AREA OF OPERATION OUTSIDE ENGLAND AND WALES

Your charity has not specified any countries of operation outside England and Wales.

## A12 - CHARITY ACTIVITIES

Your charity has given us the following brief description of its current activities - P.

The principal activity of Alexandra Park and Palace Charitable Trust is the maintenance as an open space and provision of the park and palace for the free use and recreation of the public forever as defined in the 1985 Act.

## A13 - CHARITY'S MAIN BANK/BUILDING SOCIETY ACCOUNT

Below are the current details we hold about your main bank or building society account. Account details are not available to the public. For security purposes we have not printed the full account number.

Bank Name: CO-OPERATIVE BANK WOOD GREEN  
Sort Code: 08-90-37  
Account Number: \*\*\*\*\*3200  
Bank Account Name: L B H ALEXANDRA PALACE

## A14 - CHARITY CLASSIFICATION

Printed below are the details we currently hold for your charity.

WHAT your charity sets out to do - P:

	101 General Charitable Purposes
	102 Education/Training
	103 Medical/Health/Sickness
	104 Disability
	105 Relief of Poverty
	106 Overseas aid/Famine relief
	107 Accommodation/Housing
	108 Religious activities
	109 Arts/culture
	110 Sport/recreation

<input type="checkbox"/>	111 Animals
<input checked="" type="checkbox"/>	112 Environment/Conservation/Heritage
<input type="checkbox"/>	113 Economic/Community development/Employment
<input type="checkbox"/>	114 Other charitable purposes

WHO your charity helps - P:

<input type="checkbox"/>	201 Children/Young people
<input type="checkbox"/>	202 Elderly/Old People
<input type="checkbox"/>	203 People with disabilities
<input type="checkbox"/>	204 People of a particular ethnic or racial origin
<input type="checkbox"/>	205 Other charities/Voluntary bodies
<input type="checkbox"/>	206 Other defined groups
<input checked="" type="checkbox"/>	207 General public/Mankind

HOW your charity operates - P:

<input type="checkbox"/>	301 Makes grants to individuals
<input type="checkbox"/>	302 Makes grants to organisations
<input type="checkbox"/>	303 Provides other finance
<input type="checkbox"/>	304 Provides human resources
<input checked="" type="checkbox"/>	305 Provides buildings/facilities/open space
<input type="checkbox"/>	306 Provides services
<input type="checkbox"/>	307 Provides advocacy/advice/information
<input type="checkbox"/>	308 Sponsors or undertakes research
<input type="checkbox"/>	309 Acts as umbrella or resource body
<input type="checkbox"/>	310 Other charitable activities

## DATA PROTECTION

Any information you provide to us will be held securely and in accordance with the rules on data protection. Your personal details will be treated as private and confidential and safeguarded and not disclosed to anyone unconnected with the Charity Commission unless you have consented to its release, or in certain circumstances where:

- we are **legally** obliged to do so;
- disclosure is deemed by the Commission to be **necessary** for the proper discharge of our statutory functions; or
- disclosure is deemed by the Commission to be **necessary** in compliance with our function as regulator of charities; or
- disclosure to a relevant public authority is deemed by the Commission to be both a **necessary** disclosure and subject to an **overriding public interest**.

We will ensure that any disclosure made for this purpose is proportionate, considers your right to privacy and is dealt with fairly and lawfully in accordance with the Data Protection Principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information however stored, about identifiable living individuals. As a 'data controller' under the Act, the Charity Commission must comply with its requirements.

## PART B - Financial Information

The information below shows the figures you have provided to the Commission from your charity's accounts.

These answers are based on consolidated accounts.

### B1 - RESOURCES

#### Incoming resources

B1.1 Voluntary income - P:	£ 606,638
B1.1a Legacies - P:	£ 0
B1.1b Endowments received - P:	£ 0
B1.2 Activities for generating funds - P:	£ 1,713,933
B1.3 Investment income - P:	£ 59,065
B1.4 Incoming resources from charitable activities - P:	£ 285,920
B1.5 Other incoming resources - P:	£ 80
<b>B1.6 Total incoming resources - P:</b>	<b>£ 2,665,636</b>

#### Resources expended

B1.7 Costs of generating voluntary income - P:	£ 0
B1.8 Fundraising trading costs - P:	£ 1,328,098
B1.9 Investment management costs - P:	£ 0
B1.10 Costs of charitable activities - P:	£ 4,204,444
B1.10a Grants to institutions - P:	£ 0
B1.11 Governance costs - P:	£ 93,792
B1.12 Other resources expended - P:	£ 0
<b>B1.13 Total resources expended - P:</b>	<b>£ 5,626,334</b>

### B2 - OTHER RECOGNISED GAINS/LOSSES

B2.1 Revaluations of tangible fixed assets - P:	£ 0	B2.3 Gains/losses on investment assets - P:	£ 0
B2.2 Actuarial gains/losses on defined benefit pension schemes - P:	£ 80,000		



## B3 - ASSETS AND LIABILITIES

B3.1 Total fixed assets - P:	£ 490,472	B3.7 Total fixed assets (at start of year) - P:	£ 572,408
B3.1a Fixed asset investments - P:	£ 0	B3.7a Fixed asset investments (at start of year) - P:	£ 0
B3.2 Total current assets - P:	£ 2,681,109		
B3.2a Current asset investments - P:	£ 0		
B3.2b Cash - P:	£ 1,792,575		
B3.3 Creditors due within one year - P:	£ 2,105,055	B3.8 Endowment funds - P:	£ 0
B3.4 Long-term creditors and provisions - P:	£ 37,363,918	B3.9 Restricted funds - P:	£ 39,374
B3.5 Pension fund assets/(liabilities) - P:	£ -92,000	B3.10 Unrestricted funds - P:	£ -36,428,766
B3.6 Total net assets/(liabilities) - P:	£ -36,389,392	B3.11 Total funds - P:	£ -36,389,392

## B4 - ADDITIONAL INFORMATION

B4.1 Support costs - P:	£ 1,244,398	B4.4 Number of full-time equivalent employees - P:	45
B4.2 Depreciation charge for year - P:	£ 111,463	B4.5 Number of UK volunteers (optional) - P:	
B4.3 Level of reserves - P:	£ 0		

## REPORTING SERIOUS INCIDENTS

Incidents that cause a significant loss of funds or pose serious risks to a charity's beneficiaries, resources or reputation should be reported to the Commission as soon as possible.

If any of the serious incidents listed below have occurred since your last return, you should notify the Commission immediately if you have not already done so.

### SERIOUS INCIDENTS

- Significant fraud or theft or loss of funds.
- Significant sums of money or other property donated to the charity from an unknown or unverified source.
- The charity (including individual staff or trustees or both) has a known or alleged link to a proscribed organisation or to terrorist or other unlawful activities.
- A person disqualified from acting as a trustee has been or is currently acting as a trustee of the charity.
- The charity does not have a policy for safeguarding its vulnerable beneficiaries (e.g. children and young people, people with disabilities and the elderly).
- The charity has no vetting procedure to ensure that a trustee or member of staff is eligible to act in the position he or she is being appointed to.
- Beneficiaries have been or are suspected of being abused or mistreated.
- The charity has been subject to a criminal investigation or an investigation by another regulator or agency; or sanctions have been imposed or concerns raised by another regulator or agency (e.g. the Health and Safety Executive, Ofsted).

When you report a serious incident we will generally ask you for further details. You may not have all of these but please be prepared to provide as much relevant information as possible about the incident. We are mainly concerned about criminal or unlawful activity, or very serious incidents about a charity that may affect its funds, property, beneficiaries or reputation. Some of the incidents listed may not actually be criminal, but do suggest risks of potential criminal activity or other risks which, if they became reality, would cause serious harm to the charity.

### LEGAL OBLIGATION

Trustees must provide information about serious incidents as part of the charity's Annual Return. Failure to do so will be regarded as a breach of legal requirements.

## ADVICE FOR THE TRUSTEES AND MANAGERS OF ALEXANDRA PARK AND PALACE

The following Guidance may be useful for your trustees. To view these publications, please visit our website at [www.charitycommission.gov.uk/publications](http://www.charitycommission.gov.uk/publications). If, after reading the guidance you require assistance or feel there is a matter on which you would benefit from advice, please call Charity Commission Direct on 0845 3000 218.

## DECLARATION

This Annual Return has not been submitted and no Declaration has been made.

## CONTACT DETAILS

**Address**

The Charity Commission  
PO Box 1300  
Liverpool  
L69 3BF

**Email**

[enquiries@charitycommission.gsi.gov.uk](mailto:enquiries@charitycommission.gsi.gov.uk)

**Telephone**

0845 3000 218

**Textphone**

0845 3000 219

**Web**

[www.charitycommission.gov.uk](http://www.charitycommission.gov.uk)